

# 1.3 Weekly Time Cards

Weekly Time Card: daily record of the time you report to work and the time you depart

	IN	OUT	TOTAL HOURS
Sunday	8:00 am	1:00 pm	A 5hr
Monday	8:30 am	1:30 pm	B 5
Tuesday	8:00 am	2:00 pm	C 6 <sup>1</sup>
Wednesday	8:00 am	2:15 pm	D 6:15
Thursday	8:30 am	1:50 pm	E 5:20
Friday	8:15 am	2:00 pm	F 5:45
Saturday	off	off	0
			Total Hours: G

$$\begin{array}{r}
 32:80 \\
 + 1:40 \\
 \hline
 33:20
 \end{array}$$

Oct 21-7:00 AM

Oct 21-7:00 AM

	IN	OUT	TOTAL HOURS
Sunday	7:00 am	3:00 pm	A 8
Monday	6:30 am	2:30 pm	B 8
Tuesday	7:00 am	2:00 pm	C 7 <sup>1</sup>
Wednesday	6:00 am	3:15 pm	D 9:15
Thursday	7:30 am	3:50 pm	E 8:20
Friday	8:15 am	2:00 pm	F 5:45
Saturday	6:45 am	2:30 pm	7:45
			Total Hours: G

$$\begin{array}{r}
 52:125 \\
 + 2:120 \\
 \hline
 54:05
 \end{array}$$

Oct 21-7:01 AM

Mar 27-8:10 AM